

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Blackfriars Settlement	
If your organisation is part of a larger organisation, what is its name? n/a	
In which London Borough is your organisation based? Southwark	
Contact person: Ms Libby Chilton	Position: Learning and Development Co-ordinator
Website: http://www.blackfriars-settlement.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 210558
When was your organisation established? 01/01/1887	

Grant Request

Under which of City Bridge Trust's programmes are you applying? English for Speakers of Other Languages
Which of the programme outcome(s) does your application aim to achieve? More people with improved English language skills More people accessing mainstream services
Please describe the purpose of your funding request in one sentence. To improve the language and other skills of Latin American women so that they are better able to access services, training and employment.
When will the funding be required? 01/09/2015
How much funding are you requesting? Year 1: £27,824 Year 2: £28,426 Year 3: £0 Total: £56,250

Aims of your organisation:

Blackfriars Settlement is a multi-purpose community anchor organisation serving the communities principally of North Lambeth and North Southwark, although people attend from outside these areas too. The Settlement strives to create opportunities for local people by providing direct services, a physical focus for the community, hosting and advice to smaller groups and influential partnerships with other organisations.

BFS revised its mission and vision in 2014 in consultation with trustees, staff and members.

Mission: To enhance the wellbeing of the local community, creating opportunities for all.

Values: We are based in the heart of our local community. We are here for everyone, promoting inclusion and diversity. We strive to:

- Listen and respond to the needs and aspirations of our community
- Act with openness, integrity and fairness
- Achieve excellence in everything we do
- Show understanding, tolerance and respect to all
- Provide a welcoming, safe and stimulating environment

Main activities of your organisation:

We provide high quality direct services for adult learners, people with mental health challenges, older people and children and young people

Our work embraces regular workshops (e.g. healthy eating, employability), community activities (e.g. trips and visits), clubs (e.g. a singing group for older people, exercise classes) and formal and informal learning (e.g. language classes, skills development). We also offer a well-used free weekly legal clinic, social and meeting space available free of charge to the community and an increasing demand for our open-access computers.

We are a people-centred organisation, working to add value to people's lives. A vital part of our approach is to support our students to identify their own needs and to help them plan, deliver and evaluate the services that we offer. Our results show that empowering people in this way has multiple benefits beyond the core activity that is being delivered.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
13	32	13	128

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	998 years

Summary of grant request

The report 'No Longer Invisible' by Queen Mary University for the Latin American Women's Rights Service (LAWRS) and Trust For London estimated that of the 113,500 Latin Americans living in London one-third could not speak English. This had wider "impacts on their integration into London's society and economy".

That research is currently being updated. LAWRS is conducting some of the primary research at Blackfriars Settlement where a number of Latin Americans access our services. Initial findings indicate that this population continues to grow and that poor language skills increasingly act as a barrier to participation in wider society.

Through LAWRS we have identified a particular need amongst local Latin American women who would benefit from this proposal. Issues include:

- High levels of vulnerability and isolation within the community;
- Lack of confidence to approach services, combined with poor awareness or knowledge of appropriate services to contact;
- Poverty entrapment of low skill, low pay work with no prospect of progression, combined with a culture of low benefit/welfare acceptance.

This group is unable to attend mainstream ESOL provision because of the cost implications or because lesson plans cut across working patterns -- mostly low pay cleaning and catering jobs.

In developing our proposals, we have conducted face-to-face consultation with a focus group of 16 Latin American women. This demonstrated their overwhelming support for an ESOL course that included practical support to help access services, develop confidence and knowledge and improve employability. Their responses have helped shape the proposal described here.

Learners will join a twelve month programme comprising 3 three-hour sessions per week between 11am and 2pm to fit with work and childcare patterns. This will include:

- Two sessions per week of focused ESOL learning delivered by teachers who hold a recognised ESOL qualification specified by Learning & Skills Improvement Service.
- One three-hour session taster or certificated vocational, practical or service-related support.

The group identified the following as priorities:

- Food hygiene
- Computing and internet skills
- child-minding
- volunteering opportunities
- Using local services - housing, job advice, education, health, police, the Council, 'London life and culture', etc

Colleagues from LAWRS will attend on a termly basis to help with feedback, course development and links with the wider Latin American community.

Blackfriars Settlement has a strong track record of delivering ESOL classes for people to realise their potential through accredited courses, particularly those from marginalised groups who find it difficult to access mainstream learning. In 2013/14, 208 students passed their ESOL exams here and a further 40 achieved accreditation in other courses.

Attendance and success rates at ESOL courses have increased. Progression of students from ESOL to vocational courses demonstrates further achievement. 79% of ESOL students said that they felt more confident about living in the UK following their course and 69% thought it was easier for them to talk to their neighbours and other community members.

We will meet the programme outcomes by:

- Delivering accreditation at Entry Level so that learners from a group where poor English is an identified issue have improved language skills;
- Supporting people to access mainstream services by running tailored modules around housing, education, health, police, local authorities, customs and culture.
- Supporting people to participate in the wider community by developing confidence, reducing isolation and increasing volunteering, training, job advice and employability skills through vocational learning modules.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Investors in People; Ofsted Grade 2 (Feb 15)

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Twice weekly, three-hour Entry Level classes delivered by a qualified tutor in each of three terms per year for 15 Latin American women of working age.

Once a week three-hour taster and/or introductory sessions of vocational, practical or community support in each of three terms per year for 15 Latin American women of working age.

Repeat this programme in year two for 15 new learners, building in lessons learned and feedback from year 1.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

15 women per year show improved English language skills demonstrated by achieving Entry Level 1 ESOL qualifications in at least 1 mode (speaking and listening, reading, or writing). 7 graduates enrol in more advanced ESOL classes in year 2.

15 women per year are more confident in approaching public services and have improved knowledge of which services they can access to meet their needs, demonstrated through case studies and group discussions.

7 women per year gain the skills and experience to take up positive follow-on activity, demonstrated by a mix of micro-enterprise set up, further training and improved employment.

7 women per year gain improved employability skills and feel better connected to the local community demonstrated by taking up volunteering or other learning placements at Blackfriars Settlement and other local organisations.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. Through fundraising based on the evaluation of the programme which we anticipate will show success in meeting an identified need and will yield lessons for new projects.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

15

In which Greater London borough(s) or areas of London will your beneficiaries live?

Southwark (50%)

Lambeth (25%)

Lewisham (25%)

What age group(s) will benefit?

16-24

25-44

45-64

What gender will beneficiaries be?

Female

What will the ethnic grouping(s) of the beneficiaries be?

Other ethnic group (including Arab)

If Other ethnic group, please give details: **Latin American**

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
staff costs (tuition, course development, expenses)	15,923	16,060	0	31,983
Equipment/materials/certification	1,589	1,449	0	3,038
Room and venue hire	6,764	6,768	0	13,532
Printing/publicity	300	300	0	600
Monitoring and evaluation	300	900	0	1,200
Support services	2,948	2,949	0	5,897
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	27,824	28,427	0	56,250
---------------	---------------	---------------	----------	---------------

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
---------------	----------	----------	----------	----------

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
---------------	----------	----------	----------	----------

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
staff costs (tuition, course development, expenses)	15,923	16,060	0	31,983
Equipment/materials/certification	1,589	1,449	0	3,038
Room and venue hire	6,764	6,768	0	13,532
Printing/publicity	300	300	0	600
Monitoring and evaluation	300	900	0	1,200
Support services	2,948	2,949	0	5,897
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	27,824	28,427	0	56,250
---------------	---------------	---------------	----------	---------------

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
-----------------------	--------------	------------

Income received from:	£
Voluntary income	58,862
Activities for generating funds	3,613
Investment income	12,682
Income from charitable activities	1,113,569
Other sources	80,000
Total Income:	1,268,726

Expenditure:	£
Charitable activities	1,188,670
Governance costs	53,526
Cost of generating funds	45,174
Other	0
Total Expenditure:	1,287,370
Net (deficit)/surplus:	(18,644)
Other Recognised Gains/(Losses):	(1,231)
Net Movement in Funds:	(19,875)

Asset position at year end	£
Fixed assets	3,363, 144
Investments	99,002
Net current assets	400,636
Long-term liabilities	(253,082)
*Total Assets (A):	3,609,700

Reserves at year end	£
Endowment funds	
Restricted funds	668,772
Unrestricted funds	2,940,928
*Total Reserves (B):	3,609,700

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
--

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:
--

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	627,683	251,710	274,923
London Councils	0	0	0
Health Authorities	63,313	63,313	63,313
Central Government departments	0	63,956	108,383
Other statutory bodies	249,260	185,137	136,541

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
London Marathon Charitable Trust	0	0	75,000
The Clothworkers Foundation	0	50,000	0
South London and Maudsley NHS Foundation Charitable Trust	23,158	38,789	0
United St Saviour's Charity	19,570	26,742	22,358
BBC Children in Need Trust	14,390	24,116	18,540

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mark Beach**

Role within **Director**

Organisation:

Funding required for the project

APPENDIX A
(REVISED REQUEST)

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs: tutor 15hrs course/materials prep and 6hpwx36wpa + enrolment assessments; student/enrolment/course/admin support 5hpw; co-ordination 3.50hpw(all incl NIC, a/l, pension); assume col of 1% in 2 nd year	15,565	15,715	-	31,280
Exam costs: assume all 18 students take at least 1 exam pa	580	580	-	1,160
Materials specifically for this course/student group	560	560	-	1,120
2 Classrooms: 3hrs x 2 ie 6hpw classroom x 36 weeks + exams x 2 years	5,400	5,400	-	10,800
Publicity design, materials, distribution	200	200	-	400
Monitoring & evaluation: 2 days x £300 (incl VAT)	300	300	-	600
Overheads including governance & support costs	2,230	2,245	-	4,475
TOTAL:	24,835	25,000		49,835

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Blackfriars Settlement general fundraising				
Classrooms: 3hrs x 2 ie 6hpw classroom x 36 weeks + exams x 2 years	5,400	5,400		10,800
TOTAL:	5,400	5,400	-	10,800

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None at the moment				
TOTAL:				

How much is requested from the Trust?

Expenditure heading (see above for breakdown)	Year 1	Year 2	Year 3	Total
Staff costs	15,565	15,715	-	31,280
Exam costs	580	580	-	1,160
Materials	560	560	-	1,120
Publicity design, materials, distribution	200	200	-	400
Monitoring & evaluation	300	300	-	600
Overheads including governance & support costs	2,230	2,175	-	4,475
TOTAL:	19,435	19,600		39,035